

Maitland Baptist Church Child Care Ltd

83-85 Weblands Street Rutherford NSW 2320

Email: admin@mbcoosh.org.au

Ph: 02 49391840

ABN 94 288 377 301

ACN 639 579 785

Provider No. PR-00007689



Centre locations: Ashtonfield, Bolwarra, Clarence Town, East Maitland, Hinton, Largs, Maitland, Metford, Rutherford, Tarro, Tenambit, & Thornton

Waiting List Application

The waiting list is updated annually. It is the responsibility of families to update personal information in writing.

Child Details					
Family Name					
Give Name					
Date of Birth		Gender			
Parent/ Guardian Details					
Name/s					
Email Address/s					
Phone Number/s	Home	Mobile	Work		
	Home	Mobile	Work		
Address/s					
Attendance Details					
Preferred Days – Please tick sessions required					
	Monday	Tuesday	Wednesday	Thursday	Friday
BSC					
ASC					
Centre Required			Proposed Start Date		
			School Attending		
			Class/Year		
General Information					
Do you identify as		Language/s spoken at home:		Where did you find out about us?	
<input type="checkbox"/> Aboriginal or <input type="checkbox"/> Torres Strait Islander <input type="checkbox"/> Other _____					
Other Information:					

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Access Guidelines

As a service, which receives Child Care Subsidy (CCS) from the Commonwealth Government, we abide by their Priority of Access Guidelines.

(To help us meet these guidelines, please tick the relevant statement below if it applies to your child)

- Child/ Family at risk
- Family with recognized work or work related commitments (e.g. study)
- Single working/ studying parent
- Child with additional needs
- Family with greatest need for child care support. (Please provide details below.)

Details:

Do/Did you have other children attending our service? (Please Tick) Yes (If Yes, give details) No

** Within these guidelines, priority of access is given to families who have present/ past children at our Centre's.*

Childs name:

Year of enrolment:

Childs name:

Year of enrolment:

AGREEMENT

(Please tick each box, then sign & date to acknowledge that you have read, understand and agree to each statement of the Agreement)

- I/we acknowledge that Children on the waiting list are not guaranteed a place.
- I/we understand that a child's position on the waiting list can continually change due to the Priority of Access Guidelines set by the Commonwealth Government.
- I/we understand and agree that families who are offered a child care place will have **72 hours to accept or decline**, or the offer will be **withdrawn**.
- I/we understand that it is the responsibility of families to update personal information, in writing, as required.
- I/we acknowledge that the service updates the waiting list annually and will send families written/emailed correspondence containing a new waiting list form and that families will need to return the updated form **within ten (10) working days** from the date of the correspondence or the child's name will be removed from the list.
- I/we are aware that the service is unable to give a specific time frame as to when to expect a place at the service.
- I/we acknowledge and agree that if I/we refuse an offered child care place then our child's name will be removed from the waiting list.

Signature: _____

Date: _____