

Maitland Baptist Church Child Care Inc.

83-85 Weblands Street Rutherford NSW 2320

Email: admin@mbcoosh.org.au

Ph: 02 49391840

Fax: 02 49391849

ABN 94 288 377 301

Provider No. PR-00007689



Centre locations: Ashtonfield, Bolwarra, Clarence Town, East Maitland, Hinton, Largs, Maitland, Metford, Rutherford, St Joseph's, Tarro, Tenambit, & Thornton

Waiting List Application

The waiting list is updated annually. It is the responsibility of families to update personal information in writing.

Child Details					
Family Name					
Give Name					
Date of Birth		Gender			
Parent/ Guardian Details					
Name/s					
Email Address/s					
Phone Number/s	H	M	W		
	H	M	W		
Address					
Attendance Details					
Preferred Days – Please tick sessions required					
	Monday	Tuesday	Wednesday	Thursday	Friday
BSC					
ASC					
Centre Required			Proposed Start Date		
			School At- tending		
			Class/Year		
General Information					
Do you identify as		Language/s spoken:		Where did you find out about us?	
Aboriginal or Torres Strait Islander Other _____					
Other Information					

"Showing the love of Jesus to the community"

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Access Guidelines

As a service, which receives Child Care Benefit (CCB) from the Commonwealth Government, we abide by their Priority of Access Guidelines.

To help us meet these guidelines, please tick the relevant statement below:

- ☐ Child/ Family at risk
- ☐ Family with recognized work or work related commitments (e.g. study)
- ☐ Single working/ studying parent
- ☐ Child with additional needs
- ☐ Family with greatest need for child care support. (Please provide details below.)

Details:

Do/Did you have other children attending our service?

**Within these guidelines, priority of access is given to families who have present/ past children at our Centre's.*

Childs name:

Year of enrolment:

Childs name:

Year of enrolment:

AGREEMENT

- ☐ Children on waiting list are not guaranteed a place.
- ☐ A child's position on the waiting list can continually change due to the Priority of Access Guidelines set by the Commonwealth Government.
- ☐ Families who are offered a child care space will have **72 hours to accept or decline**, or the offer will be **withdrawn**.
- ☐ I/we understand that it is the responsibility of families to update person information, in writing, as required.
- ☐ The service will update the waiting list annually by written/emailed correspondence. Families will need to return the updated form within ten (10) working days from the date of the correspondence or they will be removed from the list.
- ☐ I/we are aware that the service is unable to give a specific time frame as to when to expect a place at the service.
- ☐ I/we acknowledge that our name will be removed from the waiting list if I/we refuse a place after the proposed start date.

Signature: _____

Date: _____

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