



NOTICE OF ANNUAL GENERAL MEETING

Maitland Baptist Church Child Care Centre Inc
ABN: 94 288 377 301

Dear Member,

Notice is given that the 2019 Annual General Meeting (**AGM**) of the Members of Maitland Baptist Church Child Care Inc (ABN 94 288 377 301) (**Association**) will be held as follows:

Place:	Maitland Baptist Church 81-85 Weblands Street RUTHERFORD NSW
Date:	Sunday 24 November, 2019
Time:	11.30am

Business of the Meeting

- Overview of Associations operations over the previous year
- Consider Association's annual financial report
- Election of ordinary committee members, governance committee and office-bearers of the Association
- Consider the resolution which will:
 - enable transfer of the current association from an 'incorporated entity' to a 'company limited by guarantee' (as directed by NSW Fair Trading)
 - put in place a new constitution
 - establish a new structure of membership and governing board

Voting at the AGM

You are eligible to attend and vote at the meeting if you are a Member of the Association on 24 November 2019.

Relevant documents

The following documents can be obtained upon request by contacting Maitland Baptist Church:

- Agenda for the AGM;
- Minutes of the 2018 AGM;
- Financial report for the year ended 30 June 2019; and
- Proposed constitution for Maitland Baptist Church Child Care Limited.

The Committee looks forward to meeting with you at the AGM. If you require any further information, please contact Stephen Punch on (02) 49 391 800 or by sending an email to office@mbchurch.org.au.